709 Western Hutt Road Lower Hutt 5010 **Phone** (04) 565 0306 admin@belmont-lowerhutt.school.nz

ADMINISTRATION OF MEDICATION

The staff of Belmont School are willing to administer medication to your child under the following conditions.

- 1. That the medication is provided to the School Office by the parent or caregiver.
- 2. That full details are provided as to the administration of the medication.
- 3. That the staff will take all reasonable steps to ensure that the medication is administered according to the instructions, but cannot be held responsible for:
 - * side effects of the medication
 - * not giving the medication on any particular occasion
 - * not giving the medication in accordance with instructions
 - * monitoring the schedule for the giving of medication

If you accept the above conditions please complete the following.

Name of child
I give permission for the medication (specify)
for the treatment of (specify condition)
when (symptoms)
Frequency of Dosage:
Dosage to be given:
Expiry date on Medication:
SIGNATURE OF PARENT OR CAREGIVER:
DATE:

All medication that comes to school will be held in a secure cupboard for staff to administer.