



Chromebook Protocols



- To move around the classroom **“HUG”** your Chromebook with two hands and with the screen closed!
- When collecting your Chromebook - **give each other space and be patient.**
- Keep your Chromebook in your named spot.
- Keep food and water away from the Chromebook.
- Work in a **sensible area** of the classroom.
- **When can I use it?** During learning time only, you are to be off them at Morning Tea and Lunchtime.
- When working on the floor, gently close the lid and put it on a hard surface when not in use. Don't forget about your headphones if they are connected!
- **Store your headphones** in the bag and in your named spot when you are not using them.
- **Open and close the lid** carefully and be gentle with the keys and mouse pad.
- Remember to **charge your chromebook** at home so that it has enough power to last the day.

- **NO** “Google Chat” during school time.
- Make sure **subscriptions are school appropriate.** Unsubscribe from emails (this clogs up your INBOX).
- Seek permission to **“Share a Document”** at school. It will need to be for school use and part of your learning.
- Seek permission to **“Send an Email”** at school. It will need to be for school use and part of your learning.
- Make sure you close and **“log out”** of things you have been using at home before you get to school.
- If in doubt and something goes wrong, be **HONEST!**